



Rochdale Institute

Diploma of Management

BSB51107

Description

Diploma of Management aims to develop the skills and knowledge required to perform effectively as a manager, team leader or supervisor, managing a workplace. This course will strengthen leadership, communication, problem solving and customer service skills; as well as operational and performance management, and workplace planning.

Suitable for

The Diploma of Management is designed for those who are engaged to manage the work of others or to add value to or review the management practices.

Qualification & Skills

On completion of Diploma of Management, participants will be able to lead teams and individuals; develop operational plans; manage environmental performance, continuous improvement and Occupational Health and Safety in the business environment.

Course Duration

Fortnightly evening sessions for 5-6 months

Location

Victoria University City Campus, 295 Queen St, Melbourne VIC 3000
Onsite workplace facilities

Delivery

Diploma of Management delivery methods vary between classroom based and workplace based training

Class Sizes

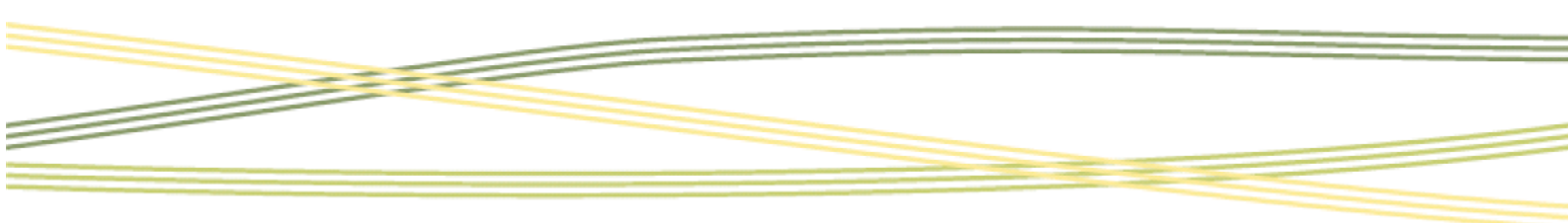
Between 15 – 20 participants

Costs

Government funding available, eligibility criteria applies

Further study options

Participants may decide to continue study in this field, leading to the Advanced Diploma of Management



Assessment

Assessment may include class activities, assignments, and group work. Assessment in theory and practical components of the course will ensure required level of competency achievement.

All enquires to the Customer Service Centre on:

Email: info@rochdaleinstitute.com.au

Telephone: 1300 889 846

Units of Study

BSBWOR501B	Manage personal work priorities and professional development
BSBWOR502B	Ensure team effectiveness
BSBLED501A	Develop a workplace learning environment
BSBPMG510A	Manage projects
BSBMGT515A	Manage operational plan
BSBMGT516B	Facilitate continuous improvement
BSBOHS509A	Ensure a safe workplace
BSBCUS501B	Manage quality customer service

