



Rochdale Institute

**Certificate IV in Transport and Logistics
(Warehousing and Storage)**
TLI40107

Description

Certificate IV in Transport and Logistics (Warehousing and Storage) aims to develop the skills and knowledge required to understand manual handling practices, use inventory systems and maintain storage facilities, and manage team's operational performances.

Suitable for

This course is ideal to those working in the warehousing and storage field, within a managerial role such as a team leader, supervisor or manager.

Qualification & Skills

On completion, participants will be awarded the Certificate IV in Transport and Logistics (Warehousing and Storage). Participants will gain skills in organising receiving and despatching operations, efficient management and manual handling stock, using technical devices and applications, and implementing workplace practices.

Course Duration

Completion times may vary from 12 – 36 months.

Delivery

Customised learning material to suit organisation needs
Workplace based onsite training

Costs

Government funding available, eligibility criteria applies

Further study options

Participants may decide to continue study, advancing to a diploma level qualification

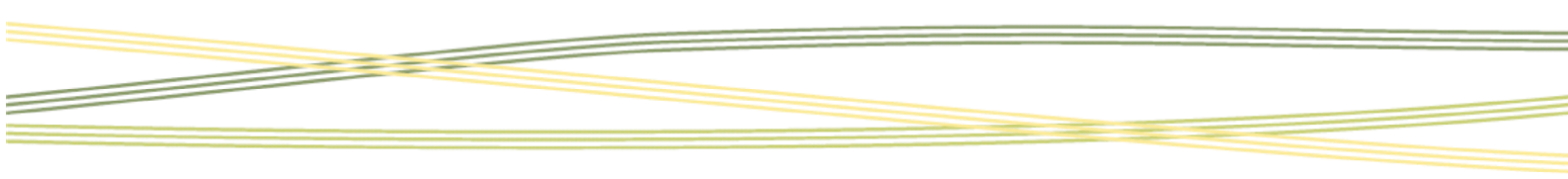
Assessment

Assessment may include class activities, assignments, and group work. Assessment in theory and practical components of the course will ensure required level of competency achievement.

All enquires to the Customer Service Centre on:

Email: info@rochdaleinstitute.com.au

Telephone: 1300 889 846



Units of Study

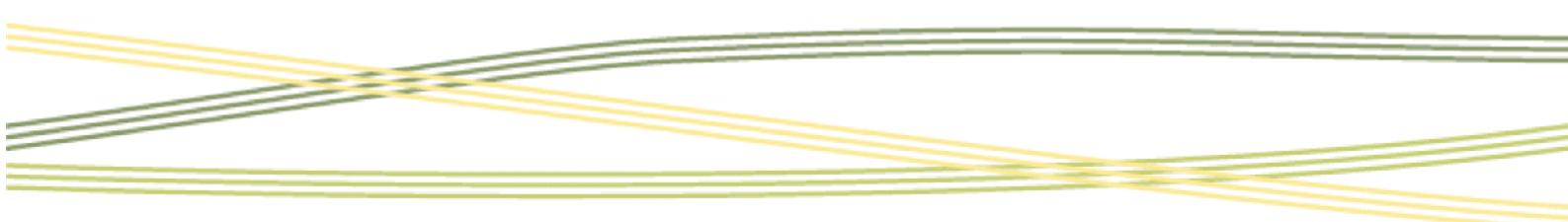
Certificate I – Select 7 units of the following:

TLID107C	Shift materials safely using manual handling methods
TLID207C	Shift a load using manually-operated equipment
TLIE307C	Participate in basic workplace communication
TLIE507C	Carry out basic workplace calculations
TLIF107C	Follow occupational health and safety procedures
TLIF207C	Conduct housekeeping activities
TLIG107C	Work effectively with others
TLIL107C	Complete workplace orientation/induction procedures

Certificate II – Select 7 units of the following:

Select at least 7 units and up to 9 units from the following list:

TLIA1107C	Package goods
TLIA1207C	Pick and process orders
TLIA1307C	Receive goods
TLIA1407C	Use product knowledge to complete work operations
TLIA2007C	Replenish stock
TLIA2107C	Despatch stock
TLIA2207C	Participate in stocktakes
TLID307C	Handle dangerous goods/hazardous substances
TLIF1007C	Apply Fatigue Management Strategies
TLIK107C	Use info technology devices and computer applications in the workplaces
TLID407D	Load and unload goods/cargo
TLID1007C	Operate a forklift
TLIF607C	Apply accident-emergency procedures
TLI5107C	Apply quality procedures



Certificate III – Select 7 units of the following:

Select at least 3 units and up to 7 units from the following list

TLIA1507C	Complete receival/despatch documentation
TLIA1607C	Use inventory systems to organise stock control
TLIA1707C	Apply product knowledge to organise work operations
TLIA1807C	Organise dispatch operations
TLIA1907C	Organise receival operations
TLIA2407C	Organise warehouse records operations
TLIE207C	Estimate/calculate mass, area and quantity dimensions
TLIE407C	Prepare workplace documents
TLIF307C	Implement and monitor occupational health and safety procedures
TLIF407C	Organise occupational health and safety procedures in the workplace
TLIG207C	Lead work team or group
TLIJ207C	Apply Quality Systems

Certificate IV – Select 7 units of the following:

Select at least 5 units and up to 7 units from the following list

TLIA2307C	Co-ordinate Stocktakes
TLIE607D	Collect, present & analyse workplace data
TLIF1407C	Develop & maintain a safe workplace
TLIP507C	Manage workplace information
TLIR107C	Monitor supplier performance
TLIL1907C	Implement & monitor transport logistics
TLIP807C	Manage a transport and distribution business unit
TLIP1107C	Develop and evaluate strategies for transport and distribution enterprises

